

# CONSTITUTION

**“Confrérie de la Chaîne des  
Rôtisseurs”  
Bailliage de Singapour**



## TABLE OF CONTENTS

I. ORGANISATION.....	1
1.1 Objects.....	1
1.2 Principal Office.....	1
1.3 Titles, Ranks and Insignia.....	1
II. MEMBERSHIP .....	3
2.1 Admission to Membership.....	3
III. INITIATION FEES, DUES, ARREARS, ASSESSMENTS.....	3
3.1 Initiation Fees .....	3
3.2 Dues .....	3
3.3 Re-admission .....	3
3.4 Re-application .....	3
3.5 Failure to pay Dues, Assessments, Etc.....	3
3.6 Expulsion of Members.....	3
3.7 Resignation of Members.....	4
3.8 Conviction, Bankruptcy, Etc.....	4
3.9 Attendance .....	4
IV. MANAGEMENT AND GENERAL MEETING.....	4
4.1 Management.....	4
4.2 Annual General Meeting .....	4
4.3 Notice of Annual General Meeting .....	4
4.4 Special General Meeting.....	4
4.5 Quorum .....	4
V. THE COUNCIL.....	5
5.1 The Council.....	5
5.2 Council Meetings.....	5
5.3 Sub-Committees .....	5
5.4 Office Bearers .....	5
VI. AUDIT.....	6
VII. TRUSTEES .....	6
VIII. VISITORS AND GUESTS .....	6
IX. PROHIBITIONS.....	6
X. AMENDMENT TO BYE-LAWS.....	7
XI. DISSOLUTION .....	7

# CONSTITUTION

## CONFRERIE DE LA CHAINE DES ROTISSEURS BAILLIAGE DE SINGAPOUR

The Society shall be called "Confrérie de la Chaîne des Rôtisseurs" Bailliage de Singapour.

The "Confrérie de la Chaîne des Rôtisseurs" Bailliage de Singapour (sometimes hereinafter referred to as the Society) is a non-profit membership society organised and existing under the laws of the Republic of Singapore.

### ARTICLE I ORGANISATION

#### 1.1 Objects

The objects of the Society are:

To promote, foster and encourage the art of cooking, the preparation and serving of food and particularly the technique of cooking by spit, barbecue or rotisserie and to collect and disseminate historical and other information with respect to the same and the enjoyment and tasting and understanding of superior cuisine and wines; to foster a knowledge and understanding with respect to such forms of cooking and to cooperate with other persons or organisations whose aims and objectives in whole or in part are similar to those hereinabove set forth; to encourage educational institutions, colleges, and universities to teach the culinary arts and establish departments within their institutions for that purpose, and, in general to foster an awareness within the educational community concerning the importance of having the Republic of Singapore provide its own source of accomplished chefs and the like.

#### 1.2 Principal Office

The place of business and the address for correspondence of the Society shall be "6 Temasek Boulevard, #09-05, Suntec Tower Four, Singapore 038986", or care of The Bailli Délégué or such other place as may be designated by the Council from time to time, subject to the approval of the Registrar of Societies.

#### 1.3 Titles, Ranks and Insignia

Membership in the Society shall consist of professional and non-professional members.

Non-Professional members shall be divided into:-

CADET : an amateur gastronome between the ages of 18 and 28, whose insignia shall be a silver medal and a chain with no ribbon.

ECUYER : an amateur gastronome who does not own a revolving spit, whose insignia shall be a silver medal and chain on a violet ribbon.

CHEVALIER : an amateur gastronome who owns a revolving spit, whose insignia shall be a silver medal and chain on a blue-bordered violet ribbon.

DAME DE LA CHAINE : the lady of the house, whose insignia shall be a silver medal and chain on a blue-bordered violet ribbon.

OFFICIER : an amateur gastronome promoted from Chevalier or Ecuier, who shall be an active member or well-known personality or president of an association before which he is honoured, whose insignia shall be a gold medal and chain on a violet ribbon with a red border.

CHEVALIER D'HONNEUR : the highest honorary title that can be given to an important personality, whose insignia shall be a gold medal and chain on a burgundy ribbon.

The Professional members shall be divided into :-

ROTISSSEUR : a young professional who works on a grill or revolving spit, whose insignia shall be a silver medal and chain with no ribbon.

CHEF DE TABLE : Maître d'Hotel or chef cooking at the table, whose insignia shall be a silver medal and chain on a violet ribbon with a tango band.

CHEF GRILLARDIN : a chef directing a kitchen which does not have a revolving spit but does have a charcoal grill, whose insignia shall be a silver medal and chain on a tango ribbon with the "rôtisseur" escutcheon.

CHEF ROTISSEUR : Executive chef directing a kitchen where meats or poultry are prepared on a revolving spit, whose insignia shall be a silver chain and medal on a tango ribbon with the "rôtisseur" escutcheon.

MAITRE DE TABLE : Restaurant proprietor who does not himself direct the culinary operations of the establishment, whose insignia shall be a silver medal and chain on a violet ribbon with a tango band with a blue border.

MAITRE GRILLARDIN, DAME MAITRE GRILLARDIN : Proprietor of a restaurant which does not have a revolving spit, but does have a charcoal grill, whose insignia shall be a silver medal and chain on a tango ribbon with a red border, with the "grillard" escutcheon.

MAITRE ROTISSEUR, DAME MAITRE ROTISSEUR : a proprietor of a restaurant which has a revolving spit whose insignia shall be a silver medal and chain on a tango ribbon with a red border, with the "rôtisseur" escutcheon.

OFFICIER MAITRE DE TABLE : a Maître de Table promoted for his active participation in development of the Chaîne, whose insignia shall be a gold medal and chain on a violet ribbon with a tango band with a red border.

OFFICIER MAITRE GRILLARDIN : a Maître Grillardin promoted for his active participation in the development of the Chaîne, whose insignia shall be a gold medal and chain on a violet ribbon with a red border, with the "grillardin" escutcheon.

OFFICIER MAITRE ROTISSEUR : a Maître Rôtisseur promoted for his active participation in the development of the Chaîne, whose insignia shall be a gold medal and chain on a violet ribbon with a red border, with the "rôtisseur" escutcheon.

MAITRE D'HONNEUR : a title bestowed on important professionals who are to be particularly honoured, whose insignia shall be a gold medal and chain on a burgundy ribbon.

Officers of the Confrérie de la Chaîne des Rôtisseurs:-

ADMINISTRATIVE COUNCIL, GRAND COUNCIL : the insignia of office shall be a gold medal and chain on a red ribbon with a gold border.

BAILLI DELEGUE, BAILLI D'HONNEUR: whose insignia shall be a gold medal and chain on a green ribbon with a gold border.

OFFICERS OF THE NATIONAL CHAPTER (THE EXECUTIVE COMMITTEE) : whose insignia shall be a gold medal and chain on a blue ribbon with a gold border.

REGIONAL BAILLI : whose insignia shall be a gold medal and chain on a green ribbon with the escutcheon of a region or State.

OFFICERS OF REGIONAL CHAPTERS : whose insignia shall be a gold medal and chain on a blue ribbon.

## **ARTICLE II MEMBERSHIP**

### **2.1 Admission to Membership**

- (a) Every candidate for admission as a member shall be sponsored by two members, both of whom shall vouch, from their personal knowledge, for the fitness of the candidate. The sponsors shall fully complete and sign an application known as a "Demande d'Admission", which form must be accompanied by a payment for all dues and fees required under Article III. The Demande d'Admission shall be filed with the Bailli Délégué .
- (b) The Council shall decide on the admission of any new members.
- (c) The successful candidate shall be inducted into membership by the Bailli Délégué or any member of the Administrative Council, under the classification or rank given to him by the Council.
- (d) No person shall be admitted to membership who shall not have attained the age of eighteen (18).

## **ARTICLE III INITIATION FEES, DUES, ARREARS, ASSESSMENTS**

### **3.1 Initiation Fees**

The initiation fees for all members (which shall include the cost of decorations and certificates of membership) and the Annual Dues shall be determined by the Council from time to time. Annual Dues shall become payable on the first day of October of each year, in advance.

The initiation fees and the first year's dues shall accompany the application for membership.

### **3.2 Dues**

All dues shall be payable by every member of the Society regardless of rank, with the exception of a Chevalier d'Honneur, a Maître d'Honneur or a Bailli d'Honneur, all of whom shall hold these honorary titles without the payment of dues.

### **3.3 Re-admission**

Upon the re-admission of any member who has previously resigned from the Society and who was a member in good standing at the time of his resignation, the Council, in its sole discretion, may waive the payment of initiation fees by such person. Such readmitted person shall not, however, receive a new ribbon or new certificate of membership unless he pays the costs thereof.

### **3.4 Re-application**

Upon the re-application of any former member who has been previously expelled from membership for non-payment of dues, the applicant shall concurrently with his letter of application addressed to the Bailli Délégué pay all dues for every year in which he was delinquent in addition to the current annual dues and reinstatement charge.

### **3.5 Failure to pay Dues, Assessments, Etc.**

Annual dues shall be due and payable on or before the first day of October of each year. If the dues are not paid in full by the first day of December of each year, a written notice shall be sent to the delinquent member by the Argentier advising the member that if his dues are not paid in full before the thirty-first day of December of that year the member shall thereupon cease to be a member of the Society without further notice. The Council shall have power to extend the period for payment of the dues of any member.

### **3.6 Expulsion of Members**

Any member may be expelled from membership for conduct unbecoming a member of the Society with or without any formal charge being lodged against him. The Council shall inform the member in writing of such action and shall grant him seven days, or such other period as the Council shall determine, to offer an explanation, which shall be in writing. The Council shall consider his explanation before expelling the member.

3.7 Resignation of Members

Any member may resign his membership by giving to the Society notice in writing to that effect. Every such notice shall, unless otherwise expressed, be deemed to take effect 30 days after receipt of the letter.

3.8 Conviction, Bankruptcy, Etc.

If any member shall be convicted of any criminal offence of a grave nature or is sentenced to a term of imprisonment or is adjudged a bankrupt, he shall thereupon cease to be a member of the Society; but the Council shall have power, in their discretion, to reinstate him without payment of initiation fees.

3.9 Attendance

Every member should attend the events organised by the Council where possible. The membership of any member, other than an honorary member, may be terminated if he fails to attend a minimum of 3 events or dinners per year. The Council may for good and sufficient reason waive this requirement for any member for any year.

**ARTICLE IV  
MANAGEMENT, GENERAL MEETINGS**

4.1 Management

The Management of the Society shall be deputed to the Council, presided over by the Bailli Délégué

4.2 Annual General Meeting

The Annual General Meeting of the Society shall be held in the month of March every year upon a date and at a time to be fixed by the Council. At other times a general meeting shall be called by the Bailli Délégué on the request in writing of ten or more members and a general meeting may be called at any time by order of the Council.

4.3 Notice of Annual General Meeting

At least fourteen days' notice shall be given of an Annual General Meeting and at least seven days' notice of any other general meeting and particulars of its Agenda shall be contained in the notice. The following matters shall be considered at the Annual General Meeting:

- (i) The previous year's accounts and report of the Council for the preceding financial year;
- (ii) The election of office bearers to the Council;
- (iii) The appointment of auditors for the ensuing year;
- (iv) Any resolution which may be duly submitted to the meeting as hereinafter provided.

Any member who wishes to place an item on the agenda or to move any resolution at the Annual General Meeting shall give notice thereof in writing to the Archiviste not less than ten (10) days before the date of such meeting.

4.4 Special General Meeting

Special General Meetings may be called at any time by the Council by giving fourteen days' notice to the members. The Council shall, forthwith upon the requisition in writing of ten members stating the purpose for which the meeting is required, call a Special General Meeting. No business other than that specified in the notice shall be transacted at a Special General Meeting.

4.5 Quorum

The Quorum at all general meetings shall be ten members. In the event of there being no quorum the meeting shall be adjourned to the same day in the following week at a place and time to be appointed and, should the number then present be insufficient to form a quorum, those present shall be considered a quorum but they shall have no power to alter, amend or make additions to any of the existing Bye-Laws.

## ARTICLE V THE COUNCIL

### 5.1 The Council

A Committee called the Council consisting of the following shall be elected at each Annual General Meeting:

A President who shall be known as the Bailli Délégué  
An Honorary Secretary who shall be known as the Archiviste  
An Honorary Treasurer who shall be known as the Argentier

7 Council members whose designations shall be as follows:

The Chancelier, who shall be in charge of administration and shall be the deputy to the Bailli.

The Conseiller Gastronomique, who shall be in charge of the establishment of the menus and who shall be non-professional;

The Conseiller Culinnaire, who shall be in charge of the realisation of the menus and who shall be a professional;

The Chargé de Presse, who shall be in charge of press and publicity; and

The Chargé de Mission, who shall be in charge of public relations and protocol.

2 other Council members may be elected and their designations shall be Honorary Conseiller.

In the event of a vacancy arising during the year the Council shall have power to appoint a member to fill the vacancy. All the officers are eligible for re-election at the end of their year of office. However the Argentier shall not hold the same office for more than two (2) consecutive terms. The Council shall consist of the Bailli Délégué and a maximum of nine members.

### 5.2 Council Meetings

Council meetings shall be convened by the Archiviste on the direction of the Bailli at any time by giving three days' notice thereof and at least three Council members must be present for the proceedings of the Council to be valid. The Council shall meet at least four times a year. Every member of the Council shall have one vote on every question and in the case of equality, the Bailli Délégué or other member presiding at the meeting shall have a second or casting vote. The Archiviste shall keep minutes of the proceedings at the meeting, which shall be read and confirmed at the next meeting.

### 5.3 Sub-Committees

The Council may appoint sub-committees and depute to them any of its powers, except those relating to the election and expulsion of members. Membership of any such sub-committee shall consist, as to two thirds of its members, of elected members of the Council.

### 5.4 Office Bearers

The duties of the Council members shall be as follows:-

- (a) The Bailli Délégué shall act as Chairman at all General and Council meetings and shall represent the Society in its dealings with outside persons.
- (b) The Chancelier shall deputise for the Bailli Délégué in the latter's absence. In the absence of both the Bailli Délégué and the Chancelier from any meeting that meeting shall elect its own Chairman from the Council members present.
- (c) The Archiviste shall keep all records except financial records of the Society and shall be responsible for their correctness. He shall keep minutes of all General and Council meetings.
- (d) The Argentier shall keep all funds and shall collect and disburse all moneys on behalf of the Society and shall keep an account of all monetary transactions and be responsible for their correctness. He is authorised to expend a sum not exceeding \$500.00 per month for petty expenses on behalf of the Society. He shall not keep more than \$100.00 in the form of cash and any money in excess of this shall be deposited in the Society's bank account, which shall be maintained with the branch of a bank to be approved by the Council. Cheques, etc. for withdrawals from the bank account shall be signed by the Argentier and any one Council member. The Argentier is also authorised to endorse cheques drawn in favour of the Society.

- (e) Any member of the Council absenting himself from three meetings consecutively without a satisfactory explanation shall be deemed to have withdrawn from the Council and a successor may be co-opted by the Council to serve until the next Annual General Meeting.

#### **ARTICLE VI AUDIT**

- 6.1 Two persons, not being members of the Council, shall be elected as Honorary Auditors at each Annual General Meeting and shall hold office for one year only, and may not be re-elected. They shall audit each year's accounts and present a report upon them at the Annual General Meeting. They may be required by the Bailli Délégué to audit the Society's accounts for any period within their tenure of office at any date and to make a report to the Council.

#### **ARTICLE VII TRUSTEES**

- 7.1 If the Society at any time acquires any immovable property, such property shall be vested in Trustees for the Society who shall be appointed from time to time as necessary by the Council.
- 7.2 A Trustee being a trust corporation shall be entitled to remuneration not exceeding the remuneration stipulated in its standard rates from time to time in force.
- 7.3 The Trustees shall deal with such property as directed by the Council (of which entries in the Council's Minute Book shall be conclusive evidence) and they shall be indemnified against risk and expense out of the Society's property.
- 7.4 Any Trustee may at any time resign or be discharged from his trusteeship, if he dies or becomes a lunatic or of unsound mind or moves permanently or is absent from the Republic of Singapore for a period of one year.
- 7.5 A Trustee being guilty of misconduct of such a kind as to render it undesirable that he continues as a Trustee may be removed from the trusteeship by a general meeting of the Society, of which not less than two weeks' notice has been given, specifying the proposal to remove such Trustee from office.
- 7.6 The result of such meeting shall then be notified to the Registrar of Societies.

#### **ARTICLE VIII VISITORS AND GUESTS**

- 8.1 Guests may be admitted to such functions of the Society as the Council may from time to time determine.

#### **ARTICLE IX PROHIBITIONS**

- 9.1 Gambling of any kind is forbidden on the Society's premises and the introduction of materials for gambling and of bad characters into the premises is prohibited.
- 9.2 The funds of the Society shall not be used to pay fines of the members who have been convicted in Court.
- 9.3 The Society shall not attempt to restrict or in any other manner interfere with trade or prices or engage in any trade union activity as defined in the Trade Union Ordinance.
- 9.4 The Society shall not hold any lottery, whether confined to its members or not, in the name of the Society or its Office Bearers, Council or members unless with the prior approval of the relevant authorities.
- 9.5 The Society shall not indulge in any political activity or allow its funds or any of its activities to be used for political purposes.

**ARTICLE X  
AMENDMENT TO BYE-LAWS**

- 10.1 No alterations or additions to these Rules shall be made except at a General Meeting and they shall not come into force without the prior sanction of the Registrar of Societies.

**ARTICLE XI  
DISSOLUTION**

- 11.1 The Society shall not be dissolved except with the consent of not less than three-fifth (3/5) of the members of the Society for the time being resident in Singapore expressed either in person or by proxy at a general meeting convened for the purpose.
- 11.2 In the event of the Society being dissolved as provided above, all debts and liabilities legally incurred on behalf of the Society shall be fully discharged and any remaining funds shall be donated to a charity in Singapore to be determined by the members.
- 11.3 Notice of dissolution shall be given within seven (7) days of the dissolution to the Registrar of Societies.